



# Enfield Local Fund – Round 2



**Enfield Voluntary Action has been awarded a total of £88,000 to distribute in round 2 of our [Enfield Local Fund](#) grants.** The money has come from the Local Trust.

Enfield voluntary and community groups can apply for grants to fund community projects that benefit local residents and meet one or more of the programme's priority themes.

## How much can you apply for?

**Grants of between £1,000 and £5,000** are available for projects that meet the grant priorities and eligibility criteria.

The application deadline is **5pm Monday 29 April 2024**.

## What if my organisation applied for a grant from the first round of the Enfield Local Fund?

- **Organisations that were successful** in securing funding in the first round of Enfield Local Fund grants **cannot** apply again.
- **Organisations that applied but were unsuccessful** in the first round are welcome to apply again in round 2. If you wish to resubmit your bid, we would encourage you to make improvements to make it stronger as we expect that Round 2 will also be very competitive.

While all the bids received in Round 1 scored highly on identifying a need for the projects, the panel noted that for many applicants, project planning was a key area to strengthen.

**If you are resubmitting a bid you made in Round 1**, please note that you **must** fill in a new application form – some questions have changed and the budget amount for grant applications is now £1,000 to £5,000.

## Criteria for organisations

**Voluntary and community groups** can apply if they:

- provide at least 80% of their services to residents of the London borough of Enfield
- have at least two years' experience of delivering services or activities
- are constituted as a not-for-profit organisation (such as a charitable incorporated organisation, registered charity, company limited by guarantee, or an unincorporated association organisation).

## Funding themes

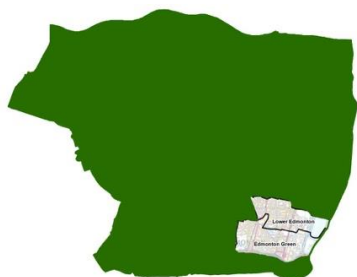
There are four priority themes for this grants programme. **Your application must fit with at least one of these themes.**

- **Children and young people**
- **Community cohesion and / or wellbeing**
- **Developing opportunities for local people**
- **Improving the local environment**

A good project only has to fit one of the priority themes to be funded, but a project fitting more than one theme area may have more chance of being funded. The grants panel that allocates the money will be looking to fund projects to cover all four themes. This means that if there are lots of applicants all seeking grants under one particular theme, it may not be possible to fund all of them. But your project could still be funded, or part-funded, if it fits a different theme too.

## Geographical location

All projects **must** be targeted at and benefit residents in the **Lower Edmonton and Edmonton Green council wards** (shown below) for applications under all priority themes. Projects working with people across the borough will not be funded.



Applicants will need to demonstrate how their project would benefit residents in the two priority Edmonton wards. If the venue for the project activities is located in the specified wards,

the grants panel – which decides on the grant allocations – will be able to make the assumption that residents of these wards will be the primary beneficiaries. But if you plan to use a venue outside these two wards, or run activities online, you will need to demonstrate how you will ensure residents of the priority wards will make up the majority of beneficiaries for your project.

Venues in Lower Edmonton and Edmonton Green wards that would make the project eligible include:

- Community House (311 Fore Street, London N9 0PZ)
- Edmonton Green Library (36-44 South Mall, Edmonton N9 0TN)
- Angel Community Centre (Raynham Road, London N18 2JF)
- Green Towers Community Centre (7 Plevna Road, London N9 0BU)
- Craig Park Youth Centre (2 Lawrence Road, Baxter Road, N18 2HN)
- The Ark Centre (Marsh House, 500 Montagu Road, London N9 0UR)

## **Other requirements**

**All applicants must be able to provide:**

- a copy of the organisation's governing document
- a copy of its most recent annual accounts covering a full year's activity
- equal opportunities policy
- safeguarding policy
- data protection policy
- health and safety policy

**You should check first whether your organisation has renewed its membership with EVA since November 2019.** EVA membership is not required to apply for this grant, but EVA already holds these documents for current members.

If you have not checked by the deadline, we recommend that you upload all the required documents anyway. You will not be considered for a grant unless we have received the full set of documents by the deadline. Please do not assume that your organisation is a member of EVA.

**To check whether we already hold these documents for your group, or if you would like templates of the required policies to adapt for your own organisation, please email Jenny Budden, EVA's admin and finance officer on [admin@enfieldva.org.uk](mailto:admin@enfieldva.org.uk)**

## **Support from EVA**

EVA development staff will support organisations before and after the deadline. If your group has a good idea that fits the grant criteria, EVA can provide support to develop your project plans. EVA can also support you to meet conditions that may be set by the grants panel as conditions of funding your project. These could include:

- Revising the budget or providing more detail
- Updating safeguarding policies
- Forming partnerships with other projects
- Addressing areas of weakness in an application

## **Grants workshop**

There will be a grants workshop offering support and advice to help groups make their applications. The workshop will be an opportunity to find out about the application form, the grants process and budget expectations.

Grants workshop date: **Tuesday 12 March**, from 10am to 11.30am. The workshops will take place online. [You can book your place here.](#)

## **Decision making**

Funding decisions will be made by a panel made up of representatives from the voluntary and community sector in Enfield and from the funder organisations. The panel will consider all eligible proposals and decide whether they can be funded. All panel members will receive training from an independent trainer, covering criteria and fair assessment. EVA staff and trustees will not take part in making any funding decisions, but both the chief executive and the admin and finance officer will attend the meeting in an advisory capacity and to record the panel's decisions.

Members of the panel may be drawn from local voluntary and community groups that apply to take part. They will be required to withdraw from the panel if any proposal from their own group or any other organisation with which they are associated is being discussed. All members of the panel will be required to agree confidentiality and conflict of interest statements.

## **Monitoring and evaluation**

EVA is responsible for ensuring that the funds are well distributed, and that we can monitor the proper use of funds awarded.

Monitoring and evaluation requirements will be as straightforward as possible, and EVA will provide training and support organisations with their monitoring, spend, and ongoing impact evaluation. You will be asked to provide evidence of your spending through the production of receipts and invoices before final payments can be made.

## Deadlines and timetable

- **ELF Round 2 opens on 5 February 2024.**
- Grants workshop, where you can find out about the application process, priorities and criteria in detail – **Tuesday 12 March 2024.**
- **GRANT APPLICATION DEADLINE: 5pm, Monday 29 April 2024** – Deadline for grant applications. [All applications must be made online on the EVA website here.](#)
- The grants panel will meet to decide on funding applications on **Monday 20 and Tuesday 21 May 2024.**
- You will hear whether your proposal has been successful by **5pm on 21 June 2024.**
- If successful, your project can **start** from **24 June 2024.**
- You must be able to **complete** your project by **30 June 2025.**

## Terms and conditions

You will be asked to confirm you have read and understood the terms and conditions, which will include:

- You have been authorised by the governing body of your organisation (the board or committee that runs your organisation) to submit this funding application.
- All the information you have provided in your application is accurate and complete, and you will notify us of any changes.
- You understand that we may be required to submit personal information you have provided to the funders. This will be submitted within the provisions of [EVA's privacy and data protection policies](#).
- Successful organisations will be required to agree to the specific requirements laid down in the confirmation offer letter before any funds can be released. This includes acknowledging the funders of your project and any monitoring requirements of these funders.
- EVA will require your governing document, accounts and policies (safeguarding, equal opportunities, health and safety, and data protection) to release the funds. EVA can provide policy templates on request.
- If successful, you undertake to ensure that the project end date is adhered to, attend a monitoring training course, and that the completed monitoring form and expenditure receipts are submitted on time.